**FORM FOR ASSESSING NGOs/SOCIAL SERVICES**

|  |  |
| --- | --- |
| Name of the interviewer |  |
| Code of the interviewer |  |
| Date of the interview |  |

1. **Basic information**

|  |  |  |  |
| --- | --- | --- | --- |
| Full name of the organization |  | | |
| Address |  | | |
| Person interviewed |  | | |
| Functions since |  | Type of ownership:  *(state/private/other)* |  |

1. **Range of Services Offered**

| **Services Provided** | **1. Provided?** | | **2. Referred elsewhere?** | | **3. Comments** |
| --- | --- | --- | --- | --- | --- |
| **Yes** | **No** | **Yes** | **No** |
| **1. Counseling on…** |  |  |  |  |  |
| 1.1. HIV/AIDS and STI | 1 | 2 | 1 | 2 |  |
| 1.2. other Reproductive Health | 1 | 2 | 1 | 2 |  |
| 1.3. contraception | 1 | 2 | 1 | 2 |  |
| 1.4. harm reduction | 1 | 2 | 1 | 2 |  |
| 1.5 family planning | 1 | 2 | 1 | 2 |  |
| 1.6. sexual education issues | 1 | 2 | 1 | 2 |  |
| 1.7. health promotion | 1 | 2 | 1 | 2 |  |
| 1.8. peculiarities of adolescence | 1 | 2 | 1 | 2 |  |
| 1.9. Other\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 | 1 | 2 |  |
| **2. Testing** |  |  |  |  |  |
| 2.1. GC, CT | 1 | 2 | 1 | 2 |  |
| 2.2. syphilis | 1 | 2 | 1 | 2 |  |
| * 1. HIV | 1 | 2 | 1 | 2 |  |
| * 1. pregnancy | 1 | 2 | 1 | 2 |  |
| * 1. Viral hepatitis | 1 | 2 | 1 | 2 |  |
| * 1. Macroscopy | 1 | 2 | 1 | 2 |  |
| * 1. General blood analysis | 1 | 2 | 1 | 2 |  |
| * 1. On the use of drugs | 1 | 2 | 1 | 2 |  |
| * 1. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 | 1 | 2 |  |
| **3. Treatment** |  |  |  |  |  |
| 3.1. STI (not without symptoms or etiology) | 1 | 2 | 1 | 2 |  |
| 3.2. HIV | 1 | 2 | 1 | 2 |  |
| 3.3. Substitution therapy | 1 | 2 | 1 | 2 |  |
| 3.4. Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 | 1 | 2 |  |
| **4. Other services** |  |  |  |  |  |
| 4.1. Condom distribution | 1 | 2 | 1 | 2 |  |
| 4.2. Syringe exchange | 1 | 2 | 1 | 2 |  |
| 4.3. Contraception | 1 | 2 | 1 | 2 |  |
| 4.4. Distribution of surgical dressings. | 1 | 2 | 1 | 2 |  |
| 4.5. Distributing of disinfectants. | 1 | 2 | 1 | 2 |  |
| 4.6. Abortion | 1 | 2 | 1 | 2 |  |
| 4.7. X-ray, fluorography | 1 | 2 | 1 | 2 |  |
| 4.8. MRI, CT | 1 | 2 | 1 | 2 |  |
| 4.9. Individual psychological counseling. | 1 | 2 | 1 | 2 |  |
| 4.10. Group psychological counseling. | 1 | 2 | 1 | 2 |  |
| 4.11. Legal aid | 1 | 2 | 1 | 2 |  |
| 4.12. Hotline | 1 | 2 | 1 | 2 |  |
| 4.13. Support groups | 1 | 2 | 1 | 2 |  |
| 4.14. Art-therapy | 1 | 2 | 1 | 2 |  |
| 4.15. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 | 1 | 2 |  |

1. **Client Volume and Range of Services provided:** Using facility record books collect 3 months worth of information and record a monthly average of the following

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Services provided** | **Number of patients** | | **Number of young clients (15–19 y.o.)** | |
| Men | Women | Boys | Girls |
| **1. Counseling on…** |  |  |  |  |
| 1.1. HIV/AIDS and STI |  |  |  |  |
| 1.2. other Reproductive Health |  |  |  |  |
| 1.3. contraception |  |  |  |  |
| 1.4. harm reduction |  |  |  |  |
| 1.5 family planning |  |  |  |  |
| 1.6. sexual education issues |  |  |  |  |
| 1.7. health promotion |  |  |  |  |
| 1.8. peculiarities of adolescence |  |  |  |  |
| 1.9. Other\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| **2. Testing** |  |  |  |  |
| 2.1. GC, CT |  |  |  |  |
| 2.2. syphilis |  |  |  |  |
| 2.3. HIV |  |  |  |  |
| 2.4. Pregnancy |  |  |  |  |
| 2.5. Viral hepatitis |  |  |  |  |
| 2.6. Macroscopy |  |  |  |  |
| 2.7. General blood analysis |  |  |  |  |
| 2.8. On the use of drugs |  |  |  |  |
| * 1. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| **3. Treatment** |  |  |  |  |
| 3.1. STI (not without symptoms or etiology) |  |  |  |  |
| 3.2. HIV |  |  |  |  |
| 3.3. Substitution therapy |  |  |  |  |
| 3.4. Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| **4. Other services** |  |  |  |  |
| 4.1. Condom distribution |  |  |  |  |
| 4.2. Syringe exchange |  |  |  |  |
| 4.3. Contraception |  |  |  |  |
| 4.4. Distribution of surgical dressings. |  |  |  |  |
| 4.5. Distributing of disinfectants. |  |  |  |  |
| 4.6. Abortion |  |  |  |  |
| 4.7. X-ray, fluorography |  |  |  |  |
| 4.8. MRI, CT |  |  |  |  |
| 4.9. Individual psychological counseling. |  |  |  |  |
| 4.10. Group psychological counseling. |  |  |  |  |
| 4.11. Legal aid |  |  |  |  |
| 4.12. Hotline |  |  |  |  |
| 4.13. Support groups |  |  |  |  |
| 4.14. Art-therapy |  |  |  |  |
| 4.15. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |

1. **Schedule of Available Services:** Write in hours for each day of the week that the following services are available

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Services provided** | **Mon** | **Tue** | **Wed** | **Thur** | **Fri** | **Sat** | **Sun** |
| **1. Counseling on…** |  |  |  |  |  |  |  |
| 1.1. HIV/AIDS and STI |  |  |  |  |  |  |  |
| 1.2. other Reproductive Health |  |  |  |  |  |  |  |
| 1.3. contraception |  |  |  |  |  |  |  |
| 1.4. harm reduction |  |  |  |  |  |  |  |
| 1.5 family planning |  |  |  |  |  |  |  |
| 1.6. sexual education issues |  |  |  |  |  |  |  |
| 1.7. health promotion |  |  |  |  |  |  |  |
| 1.8. peculiarities of adolescence |  |  |  |  |  |  |  |
| 1.9. Other\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |
| **2. Testing** |  |  |  |  |  |  |  |
| 2.1. GC, CT |  |  |  |  |  |  |  |
| 2.2. syphilis |  |  |  |  |  |  |  |
| HIV |  |  |  |  |  |  |  |
| pregnancy |  |  |  |  |  |  |  |
| Viral hepatitis |  |  |  |  |  |  |  |
| Macroscopy |  |  |  |  |  |  |  |
| General blood analysis |  |  |  |  |  |  |  |
| On the use of drugs |  |  |  |  |  |  |  |
| Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |
| **3. Treatment** |  |  |  |  |  |  |  |
| 3.1. STI (not without symptoms or etiology) |  |  |  |  |  |  |  |
| 3.2. HIV |  |  |  |  |  |  |  |
| 3.3. Substitution therapy |  |  |  |  |  |  |  |
| 3.4. Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |
| **4. Other services** |  |  |  |  |  |  |  |
| 4.1. Condom distribution |  |  |  |  |  |  |  |
| 4.2. Syringe exchange |  |  |  |  |  |  |  |
| 4.3. Contraception |  |  |  |  |  |  |  |
| 4.4. Distribution of surgical dressings. |  |  |  |  |  |  |  |
| 4.5. Distributing of disinfectants. |  |  |  |  |  |  |  |
| 4.6. Abortion |  |  |  |  |  |  |  |
| 4.7. X-ray, fluorography |  |  |  |  |  |  |  |
| 4.8. MRI, CT |  |  |  |  |  |  |  |
| 4.9. Individual psychological counseling. |  |  |  |  |  |  |  |
| 4.10. Group psychological counseling. |  |  |  |  |  |  |  |
| 4.11. Legal aid |  |  |  |  |  |  |  |
| 4.12. Hotline |  |  |  |  |  |  |  |
| 4.13. Support groups |  |  |  |  |  |  |  |
| 4.14. Art-therapy |  |  |  |  |  |  |  |
| 4.15. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |

1. **Cost of Available Services**

| **Services provided** | **Is there service fee ?** | | **Comments** |
| --- | --- | --- | --- |
| **Yes** | **No** |
| **1. Counseling on…** |  |  |  |
| 1.1. HIV/AIDS and STI | 1 | 2 |  |
| 1.2. other Reproductive Health | 1 | 2 |  |
| 1.3. contraception | 1 | 2 |  |
| 1.4. harm reduction | 1 | 2 |  |
| 1.5 family planning |  |  |  |
| 1.6. sexual education issues | 1 | 2 |  |
| 1.7. health promotion | 1 | 2 |  |
| 1.8. peculiarities of adolescence | 1 | 2 |  |
| 1.9. Other\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 |  |
| **2. Testing** |  |  |  |
| 2.1. GC, CT | 1 | 2 |  |
| 2.2. syphilis | 1 | 2 |  |
| 2.3. HIV | 1 | 2 |  |
| 2.4. pregnancy | 1 | 2 |  |
| 2.5. Viral hepatitis | 1 | 2 |  |
| 2.6. Macroscopy | 1 | 2 |  |
| 2.7. General blood analysis | 1 | 2 |  |
| 2.8. On the use of drugs | 1 | 2 |  |
| 2.9. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 |  |
| **3. Treatment** |  |  |  |
| 3.1. STI (not without symptoms or etiology) | 1 | 2 |  |
| 3.2. HIV | 1 | 2 |  |
| 3.3. Substitution therapy | 1 | 2 |  |
| 3.4. Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 |  |
| **4. Other services** |  |  |  |
| 4.1. Condom distribution | 1 | 2 |  |
| 4.2. Syringe exchange | 1 | 2 |  |
| 4.3. Contraception | 1 | 2 |  |
| 4.4. Distribution of surgical dressings. | 1 | 2 |  |
| 4.5. Distributing of disinfectants. | 1 | 2 |  |
| 4.6. Abortion | 1 | 2 |  |
| 4.7. X-ray, fluorography | 1 | 2 |  |
| 4.8. MRI, CT | 1 | 2 |  |
| 4.9. Individual psychological counseling. | 1 | 2 |  |
| 4.10. Group psychological counseling. | 1 | 2 |  |
| 4.11. Legal aid | 1 | 2 |  |
| 4.12. Hotline | 1 | 2 |  |
| 4.13. Support groups | 1 | 2 |  |
| 4.14. Art-therapy | 1 | 2 |  |
| 4.15. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 |  |

**6. Personnel**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Position** | | **1. Is there in the staff schedule? ?** | | **2. No of personnel** | **Comments** |
| **Да** | **Нет** |  |
| 1 | Director | 1 | 2 |  |  |
| 2 | Vice director | 1 | 2 |  |  |
| 3 | Leading specialist | 1 | 2 |  |  |
| 4 | Accountant | 1 | 2 |  |  |
| 5 | Senior specialist | 1 | 2 |  |  |
| 6 | Social work specialist | 1 | 2 |  |  |
| 7 | Lawyer | 1 | 2 |  |  |
| 8 | Psychologist | 1 | 2 |  |  |
| 9 | Social teacher | 1 | 2 |  |  |
| 10 | Social worker | 1 | 2 |  |  |
| 11 | Pediatrician | 1 | 2 |  |  |
| 12 | Narcologist | 1 | 2 |  |  |
| 13 | Gynecologist | 1 | 2 |  |  |
| 14 | Nurse | 1 | 2 |  |  |
| 15 | Pharmacist | 1 | 2 |  |  |
| 16 | Coach peer | 1 | 2 |  |  |
| 17 | An outreach worker | 1 | 2 |  |  |
| 18 | Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 | 2 |  |  |

**7. Clients**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1. **Do you provide services to the listed risk groups?** | | 1. **Do you provide services to adolescents aged 15-19 years?** | | **3. Comments** |
| **Yes** | **No** | **Yes** | **No** |
| 1. IDU | 1 | 2 | 1 | 2 |  |
| 1. FSW | 1 | 2 | 1 | 2 |  |
| 1. MSM | 1 | 2 | 1 | 2 |  |
| 1. Street children | 1 | 2 | 1 | 2 |  |

**ADDITIONAL INFORMATION:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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